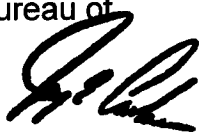




MEMORANDUM

TO: Telecom Coordinators, Chiefs of Staff, CIOs of all Agencies, Boards and Commissions Under the Jurisdiction of the Governor

FROM: Jay Carlson, Deputy Director, CMS – Bureau Chief, Bureau of Communications and Computer Services (BCCS) 

DATE: September 15, 2004

SUBJECT: Telecommunications Rationalization Data Network Migration

As you are aware, the legislature for the State of Illinois mandated that the Department of Central Management Services (CMS) achieve economies from its Telecom and IT investments. As part of the savings effort, CMS is focusing on a Telecom and IT Rationalization. The Telecom Rationalization is focused on improving service at reduced costs by looking at processes, tools and technology. Some of the initiatives included are: Key Performance Indicators (KPIs), Workforce Rationalization, Data and Voice Network Rationalization and a Telecommunications Master Plan. The IT Rationalization encompasses an IT master plan, IT Workforce Rationalization and e-mail (PIM) standards.

One of the conclusions of the Telecom Data Network Rationalization was the decision to move existing State telecommunications traffic from the current frame relay network to the State-owned Illinois Century Network (ICN). Migrating existing traffic from the current backbone to the ICN NPLS backbone reduces overall costs and positions the State for more economical future telecom services.

The plan has a phased approach to begin with agency contacts in September and initial circuit cutovers starting in late October. We will ramp up through the end of 2004 with a goal for completion in April 2005. We are requesting your help in working with BCCS and EKI Consulting, our Telecom Rationalization vendor to help facilitate the migration.

Representatives from Agency Relations will be contacting telecom coordinators over the next several weeks for the name and number of your local contact (LCON). EKI will then contact the LCON to complete a short site survey to ensure that your current network environment is prepared for the migration of the circuits and that interruption to your Agency's daily activities is minimized. We will then work with the agency to prepare a schedule for the migration. During the implementation Agency Relations will provide periodic updates on the most current status of the migration.

Any questions about your initial contact or about the migration in general can be directed to Maurice Flint at (217) 524-9551 (maurice_flint@cms.state.il.us) or Jonathan Wood at (630) 544-4437 (jwood@eki-consulting.com).

We look forward to working with you on this important State initiative. Thank you for your support.